



TERMS AND CONDITIONS / ENTRY FORM Hosted by *The Arts Village*

Iti Iti (Teeny Weeny) Show is a vibrant celebration of local artists as they express their creativity.

This event welcomes all artists who live or work in the Rotorua region to share their unique visions. Simply purchase your 76.2mm by 76.2mm / 3x3 Inch canvas for \$3 from The Arts Village and fill out the online registration form to submit your artwork. Each canvas will have their own magnifying glass that will be attached to artwork at the exhibition opening. To access the registration form, please visit our website. We can't wait to witness your creativity shine!

This document provides essential information for artists submitting work for the ***Iti Iti (Teeny Weeny) Show*** in **March 2025**.

To ensure proper identification of your artwork during delivery and installation, complete the **Schedule of Works** (found on Page 4 of the Terms and Conditions) and attach it on the delivery dates: **Wednesday 19th or Thursday 20th February between 10am to 2pm**.

THE BRIEF

Works submitted to ***Iti Iti (Teeny Weeny) Show***

- Can be created out of any medium, however ephemeral or organic materials with a propensity to decay or to attract insect pests will not be accepted.
- Maximum of three works per artist.
- 2D works must be ready to hang and must measure 76.2mm by 76.2mm / 3X3inch in size.
- 3D works must be safe and stable for display and must measure 76.2mm by 76.2mm / 3X3inch and up to 76.2mm for the third side; more information about these guidelines for 3D works on page 3.
- All works are to be original, can not infringe upon NZ copyright laws and are the work of the artist entering.
- Price restriction for affordability is *no more than \$90*, which must also include a 25% gallery commission.
- All works are to be for sale.
- The show is open to any artist working, studying, or living, in the Rotorua region.
- Only 90 canvases available for the ***Iti Iti (Teeny Weeny) Show***
- **Art and Registration hand in:** Scheduled delivery dates Wednesday 19th & Thursday 20th February between 10am to 2pm
- **Opening Event:** 7th March, 2025, 5.30pm - 7pm
- **Exhibition Dates:** Friday 7th to Saturday 29th March, 2025
- **Artwork Collection Dates:** After 29th March during opening hours by 2pm

Gallery Opening hours:

Tuesday to Friday 9am- 4.30pm

Saturdays 10am-2pm

CLOSED SUNDAYS, MONDAYS AND ALL PUBLIC HOLIDAYS

Venue: The Wallis Gallery @The Arts Village / 1240 Hinemaru Street, Rotorua

NOTE: These dates and times are advertised in all media for the public to view and buy.

Delivery, Hanging, and Pricing of Works:

- Delivery of artworks is the responsibility of the Artist.
- A **Schedule of Works** (Page 4) must be completed and attached so as to identify the artworks when it is delivered to The Arts Village on the scheduled delivery dates. Either **Wednesday 19th or Thursday 20th February between 10am to 2pm.**
- The Arts Village team is responsible for hanging and curation and they will decide the layout and display of artworks. Their decisions are final and no discussion will be entered into.
- All works are to be for sale and the price of artwork must be \$90 or less; your price needs to include the 25% gallery commission as noted on the '**Schedule of Works**'.
- Works must be priced individually. No multibuys permitted.
- If work is sold and requires postage, the costs of freighting it to the purchaser will be charged to the purchaser.
- 25% gallery commission is payable on all sales.
- **NOTE:** If a work is found to be outside the guidelines during the installation process, that work will not be included in the show and the artist will be notified.

Pack down and Deinstall:

- All unsold artworks must be collected and removed from the premises after After 29th March during opening hours by 2pm
- Any uncollected work will become the property of The Arts Village
- Artwork Insurance: All insurance of your artwork and equipment, both in transit and on location is the responsibility of the artist.

GENERAL SALES INFORMATION:

- Works are available to be purchased and artwork will not be taken at the time of purchase. The artworks are expected to stay during the duration of the exhibition. We are able to take cash, EFTPOS, Visa and Mastercard payments.
- **Secure Room:** The Arts Village has a secure space where artworks will be stored. Reserved artworks and artworks awaiting pick up will be stored in this area which is only accessible to staff from The Arts Village.

Opening: The *Iti Iti (Teeny Weeny) Show* opening is held on **7th March, 2025, 5.30pm - 7pm**. Artists are encouraged to invite friends and buyers to view the show. The atmosphere is a key way to sell your work. Artists are encouraged to bring plate for the opening.

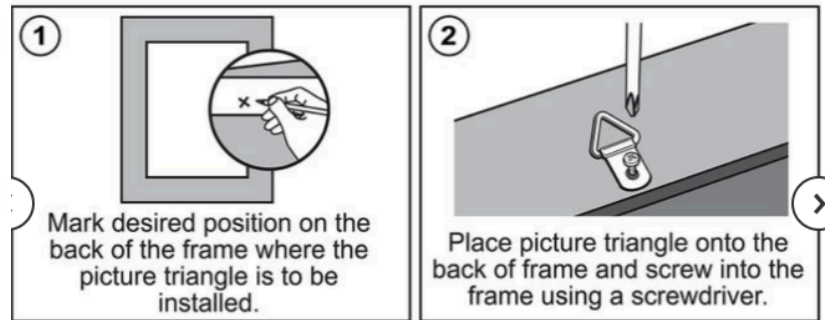
Media: The Arts Village may use images of your submitted works in promotional media for *Iti Iti (Teeny Weeny) Show* and The Arts Village.

2D WORK GUIDELINES

- All Works **MUST** be exhibition ready with hanging hardware attached - for example D-ring hangers to the back centre top of the canvas using a screw. The canvas is small and will be hung on a small nail.
- The total dimensions of the work including the frame or any embellishments must be 76.2mm by 76.2mm / 3X3inch in size no bigger, no smaller.
- All works must have the artist's name and the name of the work clearly written on the back.

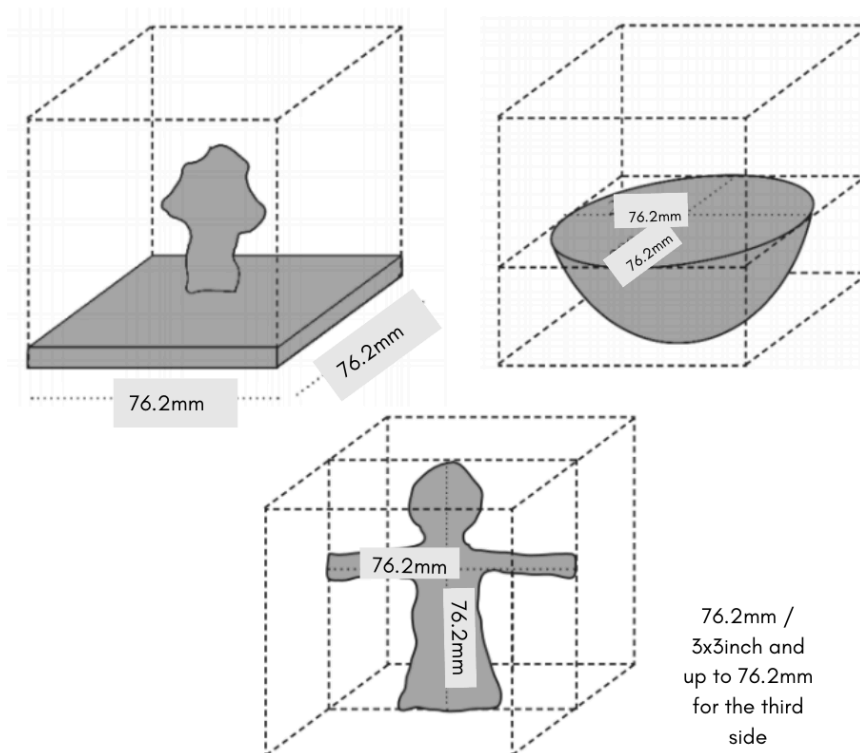


- Perfect for hanging picture frames and canvasses



3D WORK GUIDELINES

- Working within a 76.2mm squared cube as a guide, 3D works must measure 76.2mm by 76.2mm / 3X3inch and up to 76.2mm for the third side;
- 3D works must have the name of the work and artist name written under the base.
- Works must be able to be safely displayed (e.g. an orb should include a stand so that it doesn't roll).
- If you have any questions about these guidelines please contact The Arts Village team.



THE *Iti Iti (Teeny Weeny) Show* ARTWORK REGISTRATION AND SCHEDULE OF WORKS

Artist Name:

Email Address:

Contact Phone Number(s)

Bank Account :

HAVE YOU EXHIBITED BEFORE? Please tick years you have participated in The 200 Show.

2024 2023 2022 2021 or before

I have exhibited at The Arts Village

I have never exhibited at The Arts Village before

Title Work 1: _____

Medium: _____ Price: \$ _____

Title Work 2: _____

Medium: _____ Price: \$ _____

Title Work 3: _____

Medium: _____ Price: \$ _____

DEMOGRAPHICS: *This part is optional. Collected data will be used for our funding providers.*

Age Group: 13 to 18 19 to 29 30 to 45 46 to 65 66 and over

Gender Identity: Male Female Non-Binary Other

Ethnicity: NZ European NZ Maori Samoan Cook Is. Maori Tongan

Niuean Chinese Indian Other (Please specify):

**All unsold artworks must be collected and removed from the premises by Wednesday 10th April 2025
Any work uncollected will become the property of The Arts Village.**

By signing this declaration you declare you have read and understood the terms and conditions of participating in this show.

Artwork Collection Dates: *Tuesday 28th and Wednesday 29th, January, between 10am-2pm*

Name: _____ DATE: _____ SIGNED: _____